



कृषि और प्रसंस्कृत खाद्य उत्पाद  
निर्यात विकास प्राधिकरण  
(वाणिज्य एवं उद्योग मंत्रालय, भारत सरकार)

**Agricultural and Processed Food Products  
Export Development Authority**  
(Ministry of Commerce & Industry, Govt. of India)

Ref. No. ORG-2016-17-000031

Dated: 14.12.2016

**Sub: Advisory note on Inspection and Certification Procedure**

Dear Certification Bodies,

This has reference to the Inspection and Certification Procedure required to be followed by all the Certification Bodies as prescribed under the NPOP & NOP standards.

After registering a client, the Certification Body has to conduct an inspection before issuing a Scope Certificate. In case of Transaction Certificate, stock verification has to be done. In case of client transferred from other Certification Bodies through NOC on tracenet, the data is transferred online. However, the present certification body should verify from the previous certification body of any non-compliances pending on the part of the client.

The CBs are advised not to compromise on organic credibility.

Yours faithfully,

  
Tarun Bajaj  
General Manager